



Meeting (No) **Project Partner Committee (2)**
Time & Date **29th September 2016 at 9.00am**
Place **Community Office, Sainsbury's car park**
Document **Minutes**

Present: Cllrs Fleetwood (Chair), Barker and Wilkie (substitute for Cllr Lloyd) and Mrs Kunaj : Council Manager.

PART 1: Items considered in the presence of the press and public		
11	Questions and comments from residents: None.	
12	Apologies for absence were given by Cllr Lloyd (business) and accepted.	
13	Declarations of Interest: None.	
14	Minutes of the last meeting	
	<p>Members noted that meeting scheduled for 22nd September had been rescheduled for 29th September 2016.</p> <p>The minutes of meetings held on 30th June 2016 were approved as a true and correct record. The Chair signed the minutes.</p>	
15	Clerk's Report: None.	
PART 2: Items considered in the absence of the press and public		
16	Exclusion of the Press and Public	
	Resolved: To exclude public and press for the remaining items because of likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.	
17	Project Partner ITT and Contract	
a	<p>The amended ITT and Contract and Solicitor's comments were considered.</p> <p>The committee agreed to approve the following amendments:</p> <ul style="list-style-type: none"> • The payment schedule would be quarterly • The contract would be in line with the council's current grants policy • Insertion of the date 16/12/16 for ITT ref 3.3.5.2 • Insertion of 'by 5pm' for ITT ref 10.1 'Deadline of clarification questions' • All other dates for item 10.1, were confirmed. <p>A precis of the contract, outlining the implications for Council will be provided.</p>	
b	<p>The committee recommendation to Council, that the revised ITT and Contract be approved.</p> <p>The ITT and contract will be sent out for tender subject to approval by Council.</p>	
19	Other Items: None.	
20	Next meeting confirmed as 2 nd February 2017	

Meeting closed at 9.40am

Signed 

Date 09.09.17